



OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held via the on-line TEAMS remote set-up on Tuesday 9th March 2021 at 7:00pm, which Councillors are summonsed to attend.

3rd March 2021

Mrs Maureen Gibbins
Clerk to Oxted Parish Council
Maureen B Gibbins

Members of the public and press have a right, and are welcome to attend this meeting however need to notify the Clerk in advance

All Councillors are requested to keep their devices on mute and to raise their hand on Teams when they wish to speak and wait to be invited by the Chair of the meeting

1. **Apologies for absence:** to receive and accept apologies for absence. **(1 min)**
2. **Declarations of Disclosable Pecuniary Interest: (1 min)** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session: (15 min including District & County reports)** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
4. **Minutes:** To approve the Full Council meeting Minutes held on 9th February 2021. **(2 Mins)**
5. **Planning Committee: (5 mins)**
 - i) Planning Committee: to approve the minutes of the Planning Committee meeting held on 16/02/21.
 - ii) Full Council to receive the minutes of the Planning Committee meeting held on 16/02/21.
6. **Finance: (5 mins)**

To be advised of invoices which have been paid

Clerk Salary & Office	£ 1,291.87
SLCC - Cemetery Legal Compliance	£ 174.00
Country Garden Services Ltd	£ 1,250.62
Clerk Expenses	£ 45.13
HMRC - PAYE & NI	£ 762.96
7. **Notice Boards - DS (5 mins)**
8. **Surrey Fund - (15 mins)**

9. **Litter Pick -LP (2 mins)**
10. **TVA Befriending Scheme - LP (3 mins)**
11. **Chairman's announcements: - (3 mins)**
 - Parish Newsletter
 - PL Insurance cover
12. **East Surrey Transport Committee Update (1 min)(AF)**
Minutes and reports circulated when received so all councillors are aware of the updates.
13. **South East Community Rail Partnership (1 min)(LP)**
Minutes and reports circulated when received so all councillors are aware of the updates.
14. **Actions Log for reference and update**

<u>Action</u>	<u>Who</u>	<u>Notes</u>
Wolfs Wood Verges Verges	CM	CM - Arranging meet with Highways
Master Park Roundabout	DW	DW trying to obtain sponsorship from St. Williams
VAS - Wolfs Wood	CM	Order placed by MG - awaiting update from Highways
Website Accessibility	MG	Awaiting technical input
BG- Side gate notices	MG	To inform public that there is a side gate that is open at all times
BG- Extend path	MG	To allow wheel chair access
BG- Roundabout	BC	Replant
Surrey Fund	FC	Agenda Item 9th March
Neighbourhood plan	FC	Should we do one?
SSALC	MG	Membership terminated
Assets	DS	~Notice Boards for Pollards Oak and Old Oxted ordered ~Schedule to review.
Newsletter	MG	Draft for approval being prepared
On Line banking	PG/MG	RH - joining signatories
Accounts Spreadsheet remodel for 2021/22	PG/MG	PG/MG to liaise
New Model Councillor Conduct issued by Local Government Association to be reviewed by TDC	RH	RH to attend workshop on 2/3/2021
CCTV @ The viewpoint on the ridge in Woldingham to stop flytipping.	RH	Keith Jecks - Chair of Woldingham PC has contacted us regarding a 50/50 share of costs. We await further details to bring to FC.
Speed Watch	AF	AF to progress with relevant bodies
Chalkpit Quarry	CM	Surrey are to form a "working group" to include OPC
Oxted Tunnel ceiling repair	AF	AF liaising with EST
Previous Minutes to sign off	MG/RH	When Covid restrictions lifted

15. **Items for consideration at future meetings (1 mins)**
Neighbourhood Plan
Roundabout update
Speedwatch

Date of the next meeting Tuesday 13th April 2021 at 7.00pm

Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council web-site: www.oxted-pc.org.uk Mrs Maureen Gibbins, Parish Clerk, Phone 07510 226989