



OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held via the on-line TEAMS remote set-up on Tuesday 27th April 2021 at 7:00pm, which Councillors are summonsed to attend.

20th April 2021

Mrs Maureen Gibbins
Clerk to Oxted Parish Council
Maureen B Gibbins

Members of the public and press have a right and are welcome to attend this meeting however need to notify the Clerk in advance.

All Councillors are requested to keep their devices on mute and to raise their hand on Teams when they wish to speak and wait to be invited by the Chair of the meeting.

1. **Apologies for absence:** to receive and accept apologies for absence. **(1 min)**
2. **Declarations of Disclosable Pecuniary Interest: (1 min)** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session: (15 min including District & County reports)** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
4. **Minutes:** To approve the Full Council meeting Minutes held on 9th March 2021. **(2 Mins)**
5. **Planning Committee: (5 mins) (PD)**
 - i) Planning Committee: to approve the minutes of the Planning Committee meeting held on 09/03/21 and 30/03/21.
 - ii) Full Council to receive the minutes of the Planning Committee meeting held on 09/03/21 and 30/03/21.
6. **Burial Committee: (5 mins) (DW)**
 - i) Burial Committee: to approve the minutes of the Burial Committee meeting held on 16/03/21.
 - ii) Full Council to receive the minutes of the Burial Committee meeting held on 16/03/21.
7. **CIL update (5 mins) (PD)**
8. **Finance: (5 mins) (PG)**
 - i) Banking protocol
 - ii) PL insurance

iii) Review internal audit report.	
iv) Annual Governance Statement & Account Statement 2020/21	
v) To be advised of invoices which have been paid:	
Clerk Expenses	£ 60.73
Computer Solutions (Printer ink)	£ 28.99
Oxted District Community Responders (defib pads)	£ 72.00
Holland Sports & Social Association (donation to trim trail)	£ 1,000.00
Clerk Expenses	£ 34.80
TVA Befriending Donation	£ 850.00
Clerk Salary & Office	£ 1,293.67
Country Garden Services Ltd	£ 2,271.22

9. **Master Park Roundabout (2 mins)**

10. **Silent Soldier (1 min)**

11. **Chairman's announcements: - (3 mins) (RG)**

i) Grant Aid

12. **East Surrey Transport Committee Update (1 min)(AF)**

Minutes and reports circulated when received so all councillors are aware of the updates.

13. **South East Community Rail Partnership (1 min)(LP)**

Minutes and reports circulated when received so all councillors are aware of the updates.

14. **Actions Log for reference and update (1 min)**

15. **Items for consideration at future meetings (1 mins)**

Neighbourhood Plan

Roundabout update

Speedwatch

Surrey Fund

Date of the next meeting Tuesday 11th May 2021 at 7.00pm - To be confirmed.

Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council web-site: www.oxted-pc.org.uk Mrs Maureen Gibbins, Parish Clerk, Phone 07510 226989