



OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held at via the on-line TEAMS remote set-up on Tuesday 22nd June 2021 at 7:00pm, which Councillors are summonsed to attend.

16th June 2021

Mrs Maureen Gibbins
Clerk to Oxted Parish Council
Maureen B Gibbins

Members of the public and press have a right and are welcome to attend this meeting however need to notify the Clerk in advance.

A G E N D A

1. **Apologies for absence:** to receive and accept apologies for absence. **(1 min)**
2. **Declarations of Disclosable Pecuniary Interest: (1 min)** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session: (15 min including District & County reports)** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
4. **Minutes:** To approve the Full Council meeting Minutes held on 25th May 2021. **(2 Mins)**
5. **Planning Committee: (5 mins) (PD)**
 - i) Planning Committee: to approve the minutes of the Planning Committee meeting held on 29/04/21, 11/05/21 and 01/06/21
 - ii) Full Council to receive the minutes of the Planning Committee meeting held on 29/04/21, 11/05/21 and 01/06/21.
6. **Burial Committee: (5 mins) (DW)**
 - i) Burial Committee: to approve the minutes of the Burial Committee meeting held on 18/05/21.
 - ii) Full Council to receive the minutes of the Burial Committee meeting held on 18/05/21.
7. **CIL update (5 mins) (PD)**
8. **Finance: (5 mins) (PG)**
 - i) Banking protocol
 - ii) PL insurance

To be advised of invoices which have been paid:	
Grant Aid - St Mary's Oxted	£ 500.00
Grant Aid - Oxted & District Citizens Advice	£ 400.00
Grant Aid - Hurst Green Community Association	£ 337.50
Grant Aid - Oxted Patients Access Group	£ 337.50
Grant Aid - Oxted Hygiene Bank	£ 500.00
Grant Aid - Godstone Bowling Club	£ 337.50
Grant Aid - The Woodhouse Centre	£1,170.00
Grant Aid - Make a Scene (Oxted Young Persons Theatre)	£ 580.00
Grant Aid - Kings Church	£ 337.50
Grant Aid - Creative Community	£1,500.00
Clerk Salary & Office	£1,293.47
Country Garden Services	£2,271.22
Computer Solutions - printer ink	£ 45.59
Surrey County Council - Vehicle Activated Sign	£5,533.11
Clerk Expenses	£ 37.85
Route 22 - Microsoft 365 annual fee	£2,000.38

9. **Surrey Fund - (5 mins)**
10. **Speeding on Rockfield Road (2 mins)**
11. **Litter pick - 4th July**
12. **Master Park Roundabout (5 mins)**
13. **100th Anniversary of Oxted War Memorial (5 mins)**
14. **Chairman's announcements: - (3 mins) (PG)**
15. **Standing Orders & Financial Regulations**
For annual review
16. **East Surrey Transport Committee Update (1 min)(AF)**
Minutes and reports circulated when received so all councillors are aware of the updates.
17. **South East Community Rail Partnership (1 min)(LP)**
Minutes and reports circulated when received so all councillors are aware of the updates.
18. **Actions Log for reference and update (1 min)**
19. **Items for consideration at future meetings (1 mins)**
Neighbourhood Plan
Roundabout update
Speedwatch

Date of the next meeting Tuesday 20th July 2021 at 7.00pm - To be confirmed.