



OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held at Oxted Community Hall on Tuesday 12th October 2021 at 7:00pm, which Councillors are summonsed to attend.

5th October 2021

Mrs Maureen Gibbins
Clerk & RFO to Oxted Parish Council
Maureen B Gibbins

Members of the public and press have a right and are welcome to attend this meeting however need to notify the Clerk in advance.

A G E N D A

1. **Apologies for absence:** to receive and accept apologies for absence. **(1 min)**
2. **Declarations of Disclosable Pecuniary Interest: (1 min)** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session: (15 min including District & County reports)** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
4. **Minutes:** To approve the Full Council meeting Minutes held on 14th September 2021. **(2 Mins)**
5. **Planning Committee: (5 mins) (PD)**
 - i) Planning Committee: to approve the minutes of the Planning Committee meeting held on 14/09/21 and 05/10/21
 - ii) Full Council to receive the minutes of the Planning Committee meeting held on 14/09/21 and 05/10/21
6. **Burial Committee: (5 mins) (DW)**
 - i) Burial Committee: to approve the minutes of the Burial Committee meeting held on 20/07/21 and 21/09/21
 - ii) Full Council to receive the minutes of the Burial Committee meeting held on 20/07/21 and 21/09/21
 - iii) Communication from resident
7. **CIL: (5 mins) (PD)**
8. **Finance: (5 mins) (RH)**
 - i) Wolfs Wood Verge
 - ii) Banking protocol
 - iii) PL insurance

To be advised of payments made since the last Council meeting:

Clerk expenses	£ 103.50
JEM Home Services – installation of notice boards	£ 245.00
TVA annual membership subscription	£ 20.00
Computer Solutions – printer ink	£ 31.99
Clerk Salary & Office	£1,293.67
HMRC – PAYE & NI	£ 755.69
Country Garden Services – maintenance	£2,271.22

9. Master Park Roundabout (5 mins)

10. Chairman's announcements: - (3 mins) (PG)

- i) CCTV
- ii) Liaison with Limpsfield Parish Council
- iii) Complaints Policy
- iv) VAS A25 West Hill

11. East Surrey Transport Committee Update (1 min)(AF)

Minutes and reports circulated when received so all councillors are aware of the updates.

12. South East Community Rail Partnership (1 min)(LP)

Minutes and reports circulated when received so all councillors are aware of the updates.

13. Actions Log for reference and update (1 min)

14. Items for consideration at future meetings (1 mins)

Neighbourhood Plan
Speedwatch
Bus shelter at Broadham Green
Policies & Procedures

Part 2 - closed to the public
Clerk review

Date of the next meeting Tuesday 9th November 2021 at 7.00pm

Copies of Parish Council minutes are held by the Clerk and are available on the
Parish Council web-site: www.oxted-pc.org.uk Mrs Maureen Gibbins, Parish Clerk, Phone 07510 226989