



OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held at Oxted Community Hall on Tuesday 11th January 2022 at 6:30pm, which Councillors are summonsed to attend.

5th January 2022

Mrs Maureen Gibbins
Clerk & RFO to Oxted Parish Council
Maureen B Gibbins

Members of the public and press have a right and are welcome to attend this meeting however need to notify the Clerk in advance. It is requested that attendees at the meeting take a lateral flow test in advance and evidence is shown that a negative result has displayed

A G E N D A

1. **Apologies for absence:** to receive and accept apologies for absence. **(1 min)**
2. **Declarations of Disclosable Pecuniary Interest: (1 min)** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session: (20 min including District & County reports)** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
Hurst Green Community Centre representatives attending the meeting
4. **Minutes:** To approve the Full Council meeting Minutes held on 9th November 2021. **(2 Mins)**
5. **Planning Committee: (5 mins) (PD)**
 - i) Planning Committee: to approve the minutes of the Planning Committee meeting held on 16/11/21, 07/12/21 and 04/01/22
 - ii) Full Council to receive the minutes of the Planning Committee meeting held on 16/11/21, 07/12/21 and 04/01/22
 - iii) Gatwick Consultation submission
6. **Burial Committee: (3 mins) (DW)**
 - i) Burial Committee: to approve the minutes of the Burial Committee meeting held on 23/11/21.
 - ii) Full Council to receive the minutes of the Burial Committee meeting held on 23/11/21.
7. **CIL: (5 mins) (PD)**
8. **Finance: (5 mins) (RH)**
 - i) Budget 2022/23
 - ii) Approval of annual precept for 2022/23

iii) Working Group update and report	
iv) Recommendation of approval of invoices for Wolfs Wood verges	
v) To be advised of payments made since the last Council meeting:	
Police & Crime Commissioner for Surrey – CCTV	£21,000.00
Clerk Salary & Office	£ 1,293.67
Cllr Denize Wallace – cable ties for poppies	£ 18.00
Clerk Expenses	£ 58.00
Oxted Community Centre – overrunning of room hire – 9/11/21	£ 14.00
JEM Home Services – repair, clean and retreat bus shelter	£ 252.00
Country Garden Service – maintenance	£ 1,250.62
Computer Solutions – printer ink	£ 29.99
Alex Jones FD – refund of overpayment for memorial	£ 175.00
Clerk Expenses	£ 73.35
Surrey County Council – Road Closure admin	£ 1,327.28
Country Garden Services	£ 1,250.62
Clerk Salary & Office	£ 1,293.47
HMRC – PAYE & NI	£ 755.69

9. Master Park Roundabout (2 mins)(DW)

10. Chairman’s announcements: - (10 mins) (PG)

- i) Wolfs Wood Verges
- ii) CCTV
- iii) RH8 magazine
- iv) Planting of trees in Oxted in conjunction with the BID
- v) Grants up to £10,000 available to support groups to develop creative and cultural activities in 2022 – working with The Westway
- vi) Queens Platinum jubilee
- vii) Annual Parish Assembly
- viii) Flooding SPD
- ix) Delegation to the Clerk

11. East Surrey Transport Committee Update (1 min)(AF)

Minutes and reports circulated when received so all councillors are aware of the updates.

12. South East Community Rail Partnership (1 min)(LP)

Minutes and reports circulated when received so all councillors are aware of the updates.

13. Actions Log for reference and update (1 min)

14. Items for consideration at future meetings (1 mins)

Neighbourhood Plan
 Speedwatch
 Policies & Procedures
 Conservation areas – Old Oxted, Broadham Green and Station Road West

Date of the next meeting Tuesday 8th February 2022 at 7.00pm

Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council web-site: www.oxted-pc.org.uk Mrs Maureen Gibbins, Parish Clerk, Phone 07510 226989