



OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held at Oxted Community Hall on Tuesday 8th February 2022 at 7:00pm, which Councillors are summonsed to attend.

2nd February 2022

Mrs Maureen Gibbins
Clerk & RFO to Oxted Parish Council
Maureen B Gibbins

Members of the public and press have a right and are welcome to attend this meeting however need to notify the Clerk in advance. It is requested that attendees at the meeting take a lateral flow test in advance and evidence is shown that a negative result has displayed

A G E N D A

1. **Apologies for absence:** to receive and accept apologies for absence. **(1 min)**
2. **Declarations of Disclosable Pecuniary Interest: (1 min)** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session: (20 min including District & County reports)** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
The Manager of The Westway, Caterham will be attending the meeting
4. **Minutes:** To approve the Full Council meeting Minutes held on 11th January 2022. **(2 Mins)**
5. **Planning Committee: (5 mins) (PD)**
 - i) Planning Committee: to approve the minutes of the Planning Committee meeting held on 25/01/22.
 - ii) Full Council to receive the minutes of the Planning Committee meeting held on 25/01/22.
6. **Burial Committee: (3 mins) (DW)**
 - i) Burial Committee: to approve the minutes of the Burial Committee meeting held on 11/01/22.
 - ii) Full Council to receive the minutes of the Burial Committee meeting held on 11/01/22.
 - iii) Article in the Observer
7. **CIL: (5 mins) (PD)**
8. **Finance: (5 mins) (RH)**
 - i) To be advised of payments made since the last Council meeting:

Clerk Salary & Office	£ 1,519.70
Clerk Expenses	£ 64.68

Oxted Community Centre - overrunning of room hire - 11/1/22	£ 14.00
Country Garden Service - maintenance	£ 1,250.62
Glasdon UK Ltd - bin for Church Lane	£ 511.21
Greenbarnes Ltd - notice board for Master Park & Hurstlands	£ 3,829.95

9. **CCTV - Invitation to tender**

10. **Master Park Roundabout (2 mins)(DW)**

11. **Chairman's announcements: - (10 mins) (PG)**

- i) Planting of trees in Oxted in conjunction with the BID
- ii) Data Retention Policy
- iii) Grants up to £10,000 available to support groups to develop creative and cultural activities in 2022 - working with The Westway
- iv) Queens Platinum jubilee
- v) Annual Parish Assembly -Wednesday 16th March 2022

12. **East Surrey Transport Committee Update (1 min)(AF)**

Minutes and reports circulated when received so all councillors are aware of the updates.

13. **South East Community Rail Partnership (1 min)(LP)**

Minutes and reports circulated when received so all councillors are aware of the updates.

14. **Actions Log for reference and update (1 min)**

15. **Items for consideration at future meetings (1 mins)**

Neighbourhood Plan
Speedwatch
Policies & Procedures
Conservation areas - Old Oxted, Broadham Green and Station Road West

Part 2 - closed to public and press

Clerk appraisal

Date of the next meeting Tuesday 8th March 2022 at 7.00pm

Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council web-site: www.oxted-pc.org.uk Mrs Maureen Gibbins, Parish Clerk, Phone 07510 226989