



OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee,
held at Oxted Community Hall on Tuesday 11th January 2022 at 6:00pm,

Cllr Denize Wallace - Chairman

Cllr Katherine Saunders

Cllr Liz Parker

Cllr Peter Giles

Mrs Maureen Gibbins

Clerk & RFO to Oxted Parish Council

MINUTES

1. **Apologies for absence:** to receive and accept apologies for absence.
Cllrs. Barbara Harling and Matt Sapsford
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be pecuniary under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with an interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There was none declared.
3. **Public session:** There was no members of the public present.
4. **Matters arising from the Councillors inspection of the burial ground prior to the meeting.**
 - All looking neat and tidy apart from numerous pots and flowers on the circular bench.
 - Additional plaque on the bench in memory of a local couple who have died and are buried elsewhere.
 - Cllr Giles tabled some photos regarding the lineout of the plots which require resolving.
Action: Cllr Giles
 - The memorial on plot 554 appears to have moved. The Clerk confirmed that this occurs as the soil continues to move particularly with the very wet weather however this will be monitored.
Action: Clerk
 - There is a fence on one plot which needs to be removed. Cllr Saunders agreed to check the number of the plot and report to the Clerk.
Action: Cllr Saunders/Clerk
 - Concern was expressed that it does not appear that the hedge has been cut. The Clerk will follow up.
Action: Clerk.
 - Plot 428 has a tree, the size of which needs to be monitored.
Action: Clerk/Maintenance team
 - It appears the Oxted Parish Council Burial Ground sign has been the subject of assumed catapult practice.
5. **Burial Ground**
 - Estimate for roundabout works – end of January
 - Burial Ground records and drone mapping of the burial ground – It was agreed this requires the agreement of Full Council and this will be dealt with at the meeting on 11th January following the Burial Committee meeting.

- Relocation of plots – The Chairman reported that the Diocese has refused the application for exhumation and relocation of the relative of a resident.

6. **Burial Account**

Receipts and Payments schedule which had been previously circulated was noted.

7. **Future Works**

There were no future works currently identified.

Meeting closed at 1825

Date of next meeting will be held on Tuesday 15th March 2022 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council web-site: www.oxted-pc.org.uk Mrs M Gibbins, Parish Clerk, Tel: 07510 226989