



## OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held at Oxted Community Hall on Tuesday 8<sup>th</sup> March 2022 at 6:30pm, which Councillors are summonsed to attend.

2<sup>nd</sup> March 2022

Mrs Maureen Gibbins

Clerk & RFO to Oxted Parish Council

*Maureen B Gibbins*

**Members of the public and press have a right and are welcome to attend this meeting however need to notify the Clerk in advance. It is requested that attendees at the meeting take a lateral flow test in advance and evidence is shown that a negative result has displayed**

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### A G E N D A

1. **Apologies for absence:** to receive and accept apologies for absence. **(1 min)**
2. **Declarations of Disclosable Pecuniary Interest: (1 min)** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session: (20 min including District & County reports)** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
4. **Minutes:** To approve the Full Council meeting Minutes held on 8<sup>th</sup> February 2022. **(2 Mins)**
5. **Planning Committee: (5 mins) (PD)**
  - i) Planning Committee: to approve the minutes of the Planning Committee meeting held on 15/02/22.
  - ii) Full Council to receive the minutes of the Planning Committee meeting held on 15/02/22.
6. **Burial Committee: (3 mins) (DW)**
  - i) Burial Committee: to approve the minutes of the Burial Committee meeting held on 11/01/22.
  - ii) Full Council to receive the minutes of the Burial Committee meeting held on 11/01/22.
7. **CIL: (5 mins) (PD)**
8. **Finance: (5 mins) (RH)**
  - i) Finance Working Group Report
  - ii) To be advised of payments made since the last Council meeting:

Clerk Expenses	£	65.82
JEM Home Services – Hurst Green Memorial repair & materials	£	142.56

Surrey Playing Fields subscription	£	10.00
Surrey Hills Society subscription	£	25.00
Oxted Community Hall - overrunning of meeting 08/02/22	£	14.00
St Johns Hurst Green - APA room hire deposit and fee	£	104.00
Expertrees - emergency tree works in burial ground	£	600.00
Expertrees - additional tree works in burial ground	£	600.00
HMRC - PAYE & NI	£	921.82
Clerk Salary & Office	£	1,314.06

9. **CCTV - Invitation to tender**

10. **Master Park Roundabout (2 mins)(DW)**

11. **Chairman's announcements: - (10 mins) (PG)**

- i) Planting of trees in Oxted in conjunction with the BID
- ii) Data Retention Policy
- iii) Queens Platinum jubilee
- iv) Annual Parish Assembly -Wednesday 16<sup>th</sup> March 2022
- v) Grant Aid
- vi) Ukraine Support

12. **East Surrey Transport Committee Update (1 min)(AF)**

Minutes and reports circulated when received so all councillors are aware of the updates.

13. **South East Community Rail Partnership (1 min)(LP)**

Minutes and reports circulated when received so all councillors are aware of the updates.

14. **Actions Log for reference and update (1 min)**

15. **Items for consideration at future meetings (1 mins)**

Neighbourhood Plan  
 Speedwatch  
 Policies & Procedures  
 Conservation areas - Old Oxted, Broadham Green and Station Road West

**Part 2 - closed to public and press**

Clerk appraisal

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**Date of the next meeting Tuesday 12<sup>th</sup> April 2022 at 7.00pm**

Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk) Mrs Maureen Gibbins, Parish Clerk, Phone 07510 226989