



OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held at Oxted Community Hall on Tuesday 13th September 2022 at 6:30pm, which Councillors are summonsed to attend.

Mrs Maureen Gibbins
Clerk to Oxted Parish Council
Maureen B Gibbins

Members of the public and press have a right, and are welcome to attend this meeting however are requested to notify the Clerk in advance

A G E N D A

1. **Apologies for absence:** to receive and accept apologies for absence.
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
Representative from TVA Befriending Scheme attending the meeting
4. **Minutes:** To approve the Minutes of Full Council meeting held on 12th July 2022.
5. **Planning Committee: (5 mins) (LP)**
 - i) Planning Committee: to approve the minutes of the Planning Committee meetings held on 12/07/22, 02/08/22 and 23/08/22.
 - ii) Full Council: to receive the minutes of the Planning Committee meetings held on 12/07/22, 02/08/22 and 23/08/22
6. **Burial Committee: (5 mins) (PG)**
 - i) Burial Committee: to approve the minutes of the Burial Committee meeting held on 19/07/22.
 - ii) Full Council: to receive the minutes of the Burial Committee meeting held on 19/07/22
7. **Finance (RH)**
 - i) Accounts update
 - ii) To note payments approved and authorised

Clerk Expenses	£ 63.86
Master Park 2 nd 1/4 payment	£1,000.00
Country Garden Services	£2,271.22
Viking Direct (stationery items)	£ 151.09
That's A Moore – QPJ Music at David Gresham House	£ 200.00
East Surrey Transport Committee subscription	£ 10.00
(previous bank details provided were incorrect so payment refused)	

Zurich Insurance – Keyman Cover	£ 16.43
OCH – Hire of meeting room on 6/7/22	£ 14.00
St Marys Church – Grant Aid	£ 500.00
Surrey Fire & Rescue – Safe Drive Stay Alive – Grant Aid	£ 500.00
Oxted Hygiene Bank – Grant Aid	£ 350.00
The Oxted Players – Grant Aid	£ 350.00
Clerk Expenses	£ 72.78
JEM Home Services – installation of jubilee bench	£ 295.00
Country Garden Services	£2,271.22
Clerk Salary & Office	£1,338.91
Clerk Expenses	£ 86.96
Country Garden Services	£2,271.22
Clerk Salary & Office	£1,339.11
Computer Solutions (printer ink)	£ 33.12
Oxted District Community Responders (defib battery)	£ 170.00

8. **CCTV (PG)**

9. **Twinning with Ukraine**

10. **Chairman’s announcements: (DW)**

- i) Standing Orders
- ii) Civility & Respect Pledge
- iii) Jubilee Bench
- iv) Ukraine Support – update
- v) Telephone Box in Old Oxted
- vi) Mileage marker on A25
- vii) Gateway sign

11. **East Surrey Transport Committee Update (AF)**

Minutes and reports circulated when received so all councillors are aware of the updates.

12. **South-East Community Rail Partnership (LP)**

- i) Minutes and reports circulated when received so all councillors are aware of the updates.
- ii) Disabled access at Hurst Green station.

13. **Actions Log for reference and update (1 min)**

14. **Items for consideration at future meetings (1 min)**

Neighbourhood Plan
Policies & Procedures
Conservation areas – Old Oxted, Broadham Green and Station Road West

Part 2

Clerk Review

Date of the next meeting Tuesday 11th October 2022

Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council website: www.oxted-pc.org.uk Mrs Maureen Gibbins, Parish Clerk, Phone 07510 226989