



OXTED PARISH COUNCIL

Minutes of the meeting of Oxted Parish Council held at Oxted Community Hall
on Tuesday 12th July 2022 at 6:30pm

Cllr Deb Shiner - Chairman
Cllr Liz Parker
Cllr Katherine Saunders
Cllr Paul Whitehurst
Cllr Denize Wallace
Cllr Peter Giles
Cllr Alan Feesey
Cllr Peter Damesick
Cllr Reg Hull

County Councillor Cameron McIntosh
District Councillor Bryan Black

Mrs Maureen Gibbins
Clerk & RFO to Oxted Parish Council

MINUTES

- Apologies for absence:**
Cllr Barbara Harling
- Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.* There was none declared.
- Public session:** One member of the public was in attendance to observe the presentation. Oxted Quarry representatives attended to provide the 2nd Consultation presentation to the Council. Option to have housing scheme and parkland. Presenting the detail of the proposal. 75 homes and remainder public access parkland. Will include 26 affordable homes within the 75 proposed dwellings. General discussion ensued and all were encouraged to attend the public consultations being held on 14th and 16th July and completes on 22nd July 2022.

District Councillor Bryan Black reported:

- Finished 20/21 Fiscal Year and looks like a surplus of £458k. This will be held in Reserves as only budgeted for 4% inflation.
- District is working on Savings Programme to meet budget and be on target. Maintain the service with less money.
- Develop 22/23 budget interim plan to Full Council in September. This will change how the District Council operates.
- Local Plan still with the Inspector – without an agreed plan in place anything can be applied for.
- Local Area Coordinator has been appointed between Tandridge and Surrey.

- The next open meeting with the Police is being held at Hurst Green Community Centre on 20th July at 7pm.
- Housing Needs Survey has been circulated to ascertain what housing is required. The parish council will review the planning application when one is submitted. The site being reviewed is via Woodhurst Lane and will provide 100% affordable homes. Residents are expressing concern regarding access.
- Warren Lane Depot redevelopment of the site – 23 council homes recommend to Full Council and then to Planning.

County Councillor Cameron McIntosh reported:

- Holland Road, Hurst Green Road resurfacing will be undertaken in this financial year - waiting for section 58 – means utility firm cannot disturb the surface for 6 months although can contest for emergency works.
- Part of the additional £50 million highways budget is allocated for resurfacing of Merle Common Road, Dwelly Road and topdressing Honeypot Lane.
- Woodhurst Lane - £22,000k to extend width of footpath, which will improve access from Hurst Green to Oxted.
- Wolfs hill – substantial cutting back to be undertaken by Comms Gang. Traffic management scheme will be required and hopefully will be undertaken during the school holiday.
- Barrow Green Road – SGN have agreed to fund some of the resurfacing works. End of July hopefully.
- Cllr Wallace reported that the footpath by The Wheatsheaf was cut by residents as fed up with waiting for Comms Gang. CC McIntosh confirmed this will be cut by the Comms Gang in future.
- Implementation of parking review; objections have been considered. Contractors ready to start line painting.

4. **Minutes:** To approve the Minutes of Full Council meeting held on 14th June 2022. Full Council approved the minutes of the meeting on 14th June and were signed by the Chairman.

5. **Planning Committee:**

- Planning Committee approved the minutes of the Planning Committee meeting held on 21/06/22.
- Full Council received the minutes of the Planning Committee meeting held on 21/06/22

6. **Finance**

- Cllr Hull explained the rationale behind the revised budget. Unbudgeted expense of a by election in the region of £7k plus reduced burial income which, currently, means the maintenance will be financed from Reserves. The provision of Grant Aid has been reduced from £8,000 to £3,500; Administration has been cut to essentials. Reserves are now £30,000. All expenditure needs to be justified. There is currently no provision for the extra works in the burial ground although the donation from Alex Jones for the rose gardens can proceed. Cllr Hull confirmed that the situation will be monitored and reviewed at the end of September which is the half-year point.

ii) Noted payments approved and authorised

Clerk Expenses (includes vouchers for school)	£ 787.20
ICO – Data protection	£ 40.00
TVA – annual befriending contribution	£ 850.00
Clerk Salary & Office	£1,338.91
East Surrey Transport Committee subscription	£ 10.00

7. CCTV - Cllr Giles confirmed a meeting date is still awaited from Runnymede
8. **Twinning with Ukraine** - A resident has suggested that the Parish Council may wish to twin with a town in Ukraine. The Clerk will research and provide a report to the next Council meeting.
Action: Clerk
9. **Grant Aid** - Cllr Feesey reported on the recommendations from the Grant Aid Working Group. Following discussion, the recommendations were voted on: St Marys Church 9:0 in favour of the recommended donation; Safe Drive Stay Alive 9:0 in favour of the recommended donation; Oxted Hygiene Bank 9:0 in favour of the recommended donation; Oxted Players 5:4 in favour of the recommended donation. All donations will be completed. Hurst Green School had already received £750 of food vouchers. There remains £1050 of funding available.
Action: Clerk
10. **Chairman's announcements:**
- i) Ukraine Support - There remains £220.24 of the Parish Councils agreed funding for provisions. Support is co-ordinated by St Mary's and TDC.
 - ii) Decision regarding membership of the Rural Market Town Group - The Council Resolved not to join the membership and pay the fee of £97.
 - iii) Telephone Box in Old Oxted - The Clerk is following up with BT the condition of the telephone box in Old Oxted.
Action: Clerk
 - iv) Mileage marker on A25 - The Clerk is following up with CC McIntosh.
Action: Clerk
11. **East Surrey Transport Committee Update**
Minutes and reports circulated when received so all councillors are aware of the updates. Cllr Feesey will be attending the meeting on 13th July and will raise the issue of the disabled access at Hurst Green Station and painting of the underpass at Oxted Station.
12. **South-East Community Rail Partnership (LP)**
- i) Minutes and reports circulated when received and filed in sharepoint so all councillors are aware of the updates.
 - ii) Disabled access at Hurst Green station will probably be jointly funded with East Surrey Transport Committee.
13. **Actions Log for reference and update (1 min)**
Reviewed and previously circulated.
14. **Items for consideration at future meetings (1 min)**
Neighbourhood Plan
Policies & Procedures
Conservation areas - Old Oxted, Broadham Green and Station Road West

Meeting closed at 8:10pm

Date of the next meeting Tuesday 13th September 2022

Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council website: www.oxted-pc.org.uk Mrs Maureen Gibbins, Parish Clerk, Phone 07510 226989