



OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee,
held at Oxted Community Hall on Tuesday 22nd November 2022 at 6:00pm,

Cllr Peter Giles – Chairman

Cllr Katherine Saunders

Cllr Liz Parker

Cllr Jean Inker

Mrs Maureen Gibbins

Clerk & RFO to Oxted Parish Council

MINUTES

1. **Apologies for absence:** received and accepted apologies for absence.
Cllrs Barbara Harling and Denize Wallace
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be pecuniary under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with an interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There were none declared.
3. **Public session:**
There were no members of the public in attendance.
4. **Matters arising from the Councillors inspection of the burial ground prior to the meeting.**
 - Two plots on the north corner have sunk. These will be topped up by the grave digger
 - Builders sack in the rubbish bin
 - Builders sack, intermittently, being left behind the bin store
5. **Burial Ground**
 - Burial Ground Maintenance contract. Following discussion and confirmation that the current contract quotation is not increasing it was resolved to continue with Country Garden Services for further 1 year.
 - Burial Ground Fees – Cllr Giles highlighted the fees charged by the Bluebell Cemetery and these need to be considered when the Committee reviews the fees in 2023.
 - Burial Ground records and droning the site – the Clerk confirmed there has not been any progress with this project.
 - Planting of the rose gardens – The Clerk confirmed that no communication has been received from the appointed contractor. This will be followed up again.
 - Cllr Inker enquired regarding the condition of the roundabout and was assured that this a identified project however funds do not, currently, exist for the works to be undertaken.
 - Benches and memorial plaques – The Councillors resolved it would be beneficial to have a policy regarding the installation of benches and plaques. The Clerk confirmed a policy from another parish council would be forwarded to Councillors.

Action: Clerk

6. **Burial Account**

Receipts and Payments schedule which had been previously circulated was briefly discussed. It was agreed the situation is bleak however it is anticipated that the revised budget should be met.

7. **Future Works**

Committee members, where possible and with their safety in mind, to complete an inspection of the burial ground prior to the meeting.

Date of next meeting will be held on Tuesday 10th January 2023 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council web-site: www.oxted-pc.org.uk Mrs M Gibbins, Parish Clerk, Tel: 07510 226989