



OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held at Oxted Community Hall on Tuesday 13th June 2023 at 6:30pm, which Councillors are summonsed to attend.

6 June 2023

Mrs Maureen Gibbins
Clerk to Oxted Parish Council
Maureen B Gibbins

Members of the public and press have a right and are welcome to attend this meeting however are requested to notify the Clerk in advance.

A G E N D A

1. **Apologies for absence:** to receive and accept apologies for absence.
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
District Cllr Bryan Black will be attending the meeting.
4. **Minutes:** To approve the Minutes of Full Council meeting held on 16th May 2023.
5. **Planning Committee (DS)**
 - i) Planning Committee: to approve the minutes of the Planning Committee meeting held on 16/05/23 and 30/05/23.
 - ii) Full Council to receive the minutes of the Planning Committee meeting held on 16/05/23 and 30/05/23.
6. **Burial Ground Committee (DW)**
 - i) Burial Committee: to approve the minutes of the Burial Ground Committee meeting held on 23/05/23.
 - ii) Full Council to receive the minutes of the Burial Ground Committee meeting held on 23/05/23.
7. **JUBILEE BENCH**
To review the alleged reports of antisocial behaviour at Nunappleton Way in respect of the installed jubilee bench.
8. **CCTV (PG/RH)**
To receive an update on the tender process and meetings with shortlisted suppliers.
9. **CIL (PD)**
To consider the recommendation from the CIL Working Group for St Mary's school.

10. **Grant Aid (DW)**
To consider the recommendation from the Grant Aid Working Group following applications from local organisations.
11. **Finance (RH)**
- i) To review the Internal Audit Report
 - ii) To review and approve the Annual Governance Statement 2022/23
 - iii) To review and approve the Accounting Statements 2022/23
 - iv) To note that Cllrs Shiner and Hope be appointed as signatories on the Council's Lloyds bank account.
 - v) To note payments approved and authorised.
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| Clerk Salary & Office | £ 1,093.13 |
| Clerk Expenses | £ 72.02 |
| Cllr Alan Feesey - train travel to ESTC | £ 8.00 |
| Country Garden Services - maintenance | £ 2,271.22 |
| Oxted District Community Responders - defibrillator pads | £ 59.95 |
| Oxted Community Hall - room hire for grant aid meeting | £ 15.00 |
| Peter J Consultants - internal audit fee | £ 98.15 |
12. **Chairman's Announcement (PD)**
- i) Rotary Club Corporate membership
13. **East Surrey Transport Committee Update (AF)**
Minutes and reports circulated when received so all councillors are aware of the updates.
14. **South East Community Rail Partnership (II)**
- i) Minutes and reports circulated when received so all councillors are aware of the updates.
 - ii) Disabled access at Hurst Green station.
15. **Actions Log for reference and update (1 min)**

Date of the next meeting Tuesday 11th July at 6:30pm

Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council website: www.oxted-pc.org.uk Mrs Maureen Gibbins, Parish Clerk, Phone 07510 226989