



OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held at Oxted Community Hall on Tuesday 11th July 2023 at 6:30pm, which Councillors are summonsed to attend.

5 July 2023

Mrs Maureen Gibbins
Clerk to Oxted Parish Council
Maureen B Gibbins

Members of the public and press have a right and are welcome to attend this meeting however are requested to notify the Clerk in advance.

A G E N D A

1. **Apologies for absence:** to receive and accept apologies for absence.
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
Cavendish Consulting (Chalkpit Site) will be attending the meeting.
4. **Minutes:** To approve the Minutes of Full Council meeting held on 13th June 2023.
5. **Planning Committee (DS)**
 - i) Planning Committee: to approve the minutes of the Planning Committee meeting held on 27/06/23.
 - ii) Full Council to receive the minutes of the Planning Committee meeting held on 27/06/23.
6. **General Power of Competence**
To resolve to adopt the General Power of Competence for the term of this Council and to confirm the Council's eligibility to do so. (Localism Act 2011 s1(1))
7. **Actions Log for reference and update (Clerk)**
8. **Jubilee Bench**
To review the responses from residents following the delivery of a questionnaire.
9. **CCTV (PG/RH)**
To receive an update on the tender process and meetings with shortlisted suppliers.
10. **PR Marketing & Communications (RH/JI/PG)**
 - i) To receive an update from the PR Marketing and Communications Working Group.
 - ii) Process for achieving Parish Level Gold Standard

11. Finance (RH)

i) Quarterly financial update	
ii) To note payments approved and authorised.	
Clerk Expenses	£ 95.66
Viking Stationery	£ 35.60
Oxted Community Hall – extra charge for meeting room on 13 th June – invoice states £30 but £15 due	£ 15.00
St Marys Church – Grant Aid	£ 2,000.00
Oxted Hygiene Bank – Grant Aid	£ 400.00
Hurst Green Community Association – Grant Aid	£ 250.00
St Catherine’s Hospice – Grant Aid	£ 500.00
Knights Garden Centre – rose plants	£ 724.43
Clerk Expenses	£ 64.00
Jamie Bateman – rose garden clearance and planting at burial ground	£ 1,150.00
HMRC – PAYE & NI	£ 1,638.16
Clerk Salary & Office	£ 1,093.13
Country Garden Services – maintenance	£ 2,271.22

12. Chairman’s Announcement (PD)

- i) To receive an update on activities since the last council meeting.

13. East Surrey Transport Committee Update (AF)

Minutes and reports circulated when received so all councillors are aware of the updates.

14. South-East Community Rail Partnership (II)

- i) Minutes and reports circulated when received so all councillors are aware of the updates.
ii) Disabled access at Hurst Green station.

Date of the next meeting Tuesday 12th September at 6:30pm

Copies of Parish Council minutes are held by the Clerk and are available on the
Parish Council website: www.oxted-pc.org.uk Mrs Maureen Gibbins, Parish Clerk, Phone 07510 226989