



OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Notice is hereby given of the meeting of Oxted Parish Council Burial Ground Committee, to be held at Oxted Community Hall on Tuesday 16th January 2024 at 6:00pm, which Councillors are summonsed to attend.

10th January 2024

Mrs Maureen Gibbins
Clerk & RFO to Oxted Parish Council
Maureen B Gibbins

Members of the public and press have a right and are welcome to attend this meeting however need to notify the Clerk in advance.

A G E N D A

1. **Apologies for absence:** to receive and accept apologies for absence.
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be pecuniary under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with an interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
4. **Matters arising from the Councillors inspection of the burial ground prior to the meeting.**
5. **Burial Ground**
 - Decision regarding tarmac repairs in burial ground roadway
 - Roundabout quote
 - Review drainage works estimate
 - Working Party Date
6. **Burial Ground Registration**
7. **Burial Account**
Receipts and Payments schedule
8. **Future Works**

Committee members, where possible and with their safety in mind, to complete an inspection of the burial ground in days prior to the meeting.

Date of next meeting will be held on Tuesday 19th March 2024 at 6.00 pm.
Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council web-site: www.oxted-pc.org.uk Mrs M Gibbins, Parish Clerk, Tel: 07510 226989