



OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee,
held at Oxted Community Hall on Tuesday 16th January 2024 at 6:00pm

Cllr Denize Wallace - Chairman

Cllr Louise Kirk

Cllr Peter Giles

Cllr Peter Quinn

Cllr Jean Inker

Mrs Maureen Gibbins

Clerk & RFO to Oxted Parish Council

MINUTES

1. **Apologies for absence:**
There were none declared.
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be pecuniary under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with an interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There were none declared.
3. **Public session:** There were no members of public in attendance.
4. **Matters arising from the Councillors inspection of the burial ground prior to the meeting.**
 - It was identified that a memorial has been installed which has not been approved or the burial ground fee paid. Clerk to check.
 - Bin store being completed prior to the burial on 17th January.
5. **Burial Ground**
 - Decision regarding tarmac repairs in burial ground roadway – it was **RESOLVED** to proceed with the works as quoted by JPS Contractors and for the works to be undertaken prior to the end of March 2024.
 - Roundabout quote – It was **AGREED** to request a quote for the reduction of the roundabout dimension by 1 metre plus reinstating the tarmac and the kerbing. Subject to the quote being accepted the works to be undertaken at the same time as the drainage works.
 - Working Party Date – 23rd March from 10 until 12
6. **Burial Ground Registration**
Leave until March
7. **Burial Account**
Receipts and Payments schedule – the schedule, which had been previously circulated, was noted.
8. **Future Works** **Closed meeting at 6:30pm**

Date of next meeting will be held on Tuesday 19th March 2024 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council web-site: www.oxted-pc.org.uk Mrs M Gibbins, Parish Clerk, Tel: 07510 226989