



OXTED PARISH COUNCIL

Minutes of the meeting of Oxted Parish Council held at Oxted Community Hall
on Tuesday 10th October 2023 at 6:30pm

Cllr Peter Damesick – Chairman

Cllr Alan Feesey

Cllr Denize Wallace

Cllr Neil Rivers

Cllr Peter Giles

Cllr Peter Quinn

Cllr Louise Kirk

Cllr Gerard Quinn

Cllr Jean Inker

Mrs Maureen Gibbins

Clerk to Oxted Parish Council

MINUTES

1. **Apologies for absence:**

Apologies received and accepted from Cllrs Deb Shiner, John Hope and Reg Hull

2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.* There were none declared.

3. **Public session:** A representative from the Chalk Pit Quarry application attended to observe the meeting.

i) **County Councillor Cameron McIntosh update:**

- Kent Hatch Road has been resurfaced.
 - A25 needs resurfacing
 - Preferences for councillor funding for next financial year (April 2024 to March 2025).
 - resurfacing of pavements on Station Road East
 - Pavements from Amy Road to NatWest bank
 - All pavements in Pollards Oak Rd and by Hurst Green Station
 - Gresham Road pavements
 - SCC looking to extend the on-demand bus service across Surrey.
 - Mayor of London removing travel card – TFL and Mayor of London being written to and extension of ULEZ. Look to district for support
 - Parking review report due in 2 weeks' time. No changes can be requested now.
 - Master Park roundabout – is scheduled for this financial year by March 2024.
- Post meeting the works commenced on 16th October**
- Woodhurst Lane edging works to continue
 - Flooding problem by Station Approach will be addressed.
 - Parking at building site in Hurst Green is causing problems.

ii) **District Councillor Peter Damesick updated:**

- TDC has received compliment from government department regarding the management of the finances. Finished last financial year with small surplus used against contingencies.
- Need to plan to make significant savings.
- Council looking at new sources of income including commercial routes.
- Reorganisation of grounds maintenance programme – verges, burial grounds, playgrounds maintenance. Hybrid model adopted - housing grounds maintenance in TDC will be completely in house, with the rest a mix of inhouse and outsourced.
- Looking at a much-improved database for grounds maintenance.
- TDC was successful in prosecution of caravan owner at Tanhouse Lane with stop notices. Looking at date for the removal of everything; if date is not adhered further prosecution may follow.
- School plantation site on Barrow Green Road – further activity has been witnessed. Signs have been erected; a site visit has been requested by TDC.
- Development – housing programme has been delayed in implementation due to two contractors involved going bust due to increased labour and industrial costs but now back on track.
- TDC has been successful in bid to partner with Homes England for housing projects
- Next new development for the Warren Lane depot -22 x 2- and 3-bedroom houses.
- If another depot site can be identified further housing may be built on rest of site in future.
- Grasshopper public house – planning application submitted for 64-bed care home on that site.

4. **Minutes:** The Minutes of Full Council meeting held on 12th September 2023 were approved and signed by the Chairman.

5. **Planning Committee**

- i) Planning Committee approved the minutes of the Planning Committee meeting held on 12/09/23 and 03/10/23.
- ii) Full Council received the minutes of the Planning Committee meeting held on 12/09/23 and 03/10/23.
- iii) To review the letter proposed by Woldingham Parish Council in respect of the Chalkpit Quarry planning application.
RESOLVED to join with the other organisations with submission of the letter and the request for the joint traffic report. Full input and involvement required within the process. **RESOLVED** that fees will also be contributed to.

6. **Actions Log for reference and update**

Communications – all documents are being updated. **Cllr Reg Hull** has offered to produce a newsletter incorporating material also included in the RH8 magazine. The website is the priority project for the Communications Working Group.
The ID badges are due to be completed by the end of October.

7. **Parish Notice Boards**

To consider the funding of parish notice boards which are considered in need of replacement. It was **AGREED** the Clerk will seek quotes for the replacement of the Burial Ground, Ellice Road and Gordons Way notice boards.

8. **D Day 80**

To consider the recommendation to commemorate D Day 80 in June 2024.

Cllr Jean Inker will liaise with the British Legion to ascertain what is planned for the occasion.

9. **Hexagonal Bench in Hurst Green**

To consider the report from Cllr Hope for the refurbishment of the hexagonal bench on the green by St Agathas.

It was **AGREED** research will be undertaken to ascertain the history of the bench. **Cllrs**

Gerard Quinn and Louise Kirk will post on Facebook and Hurst Green News for

information. **Cllr Denize Wallace** will liaise with Men in Sheds at The Woodhouse Centre to identify if they would be interested in refurbishing the bench.

10. **Hurst Green Courtyard**

To review the new proposal for the project following the update in the pre meeting presentation.

Following the earlier presentation to the Councillors it was **AGREED** to wait until the Accessibility Group present a plan to the Council of the following:

- ❖ Who is involved?
- ❖ Terms of Reference
- ❖ Objectives
- ❖ Who the controlling body is.
- ❖ Benefits to the Community
- ❖ Who holds and monitors expenditure.

On receipt of the above a decision will be made as to whether the Parish Council or another organisation will be the Licence Holder. The **Clerk** will email the Project Leader requesting the clarification.

11. **CCTV**

i) To receive an update on progress with lamp column mountings and installation dates.

ii) Cllr Peter Giles confirmed all that he had reported previously. TDC Legal Department is addressing some issues. The power usage and supply is progressing. The Heads of Terms are required.

12. **Councils - Connect your community to the Slow Ways national walking network.**

To review the proposal to connect with the Slow Ways National walking network.

Cllrs Louise Kirk and Peter Damesick agreed to walk and review a locally identified footpath.

13. **Slaughter of wildlife in Hurst Green methodist church and Oxted station car park**

Report due from various councillors, police and TDC regarding the incidents.

Cllr Deb Shiner was meeting with the Borough Commander on 10th October and would be highlighting the issue. A full investigation is being undertaken by the police.

14. **TDC Chairman Quiz Night Proposal**

To consider the Council participating in the TDC Chairman's objective of seeing closer working between Parish and District Councillors and officers for the benefit of residents in and competing in the Quiz Nights.

It was **AGREED** the following councillors would form a team:

Alan Feesey, Peter Giles, Jean Inker, Neil Rivers and Deb Shiner.

15. **Finance**

i) To receive an update from the Finance Working Group. The report had been previously circulated. The next Finance Working Group and Budget meeting is being held on

7th November. An adjustment to the CIL expenditure for the CCTV project has been made to reduce from £100k to £60k.

- ii) The payments approved and authorised since the Council meeting on 12th September 2023 were noted.

The Woodhouse Centre – Grant Aid donation	£ 1,000.00
St Mary’s Church – CIL donation	£10,000.00
Chroma Vision – CCTV equipment	£48,000.00
Glasdon UK Ltd – bin for Nunappleton Way	£ 632.14
British Red Cross – hall hire – June, July & August	£ 75.00
Oxted Community Hall – over running meeting 12/9/23	£ 15.00
Clerk Expenses	£ 117.58
Country Garden Services – Maintenance	£ 2,271.22
Clerk Salary & Office	£ 1,093.33

16. Chairman’s Announcement (PD)

To receive an update on activities since the last council meeting.

- Communication received from St Mary’s school regarding the swimming pool for which £34k had been allocated from CIL. The plans are now changing and being substantially scaled down. A new CIL funding application will be submitted.
- Remembrance Day service commencing at 0915 is being held on 12th November at St Mary’s church and the Oxted Memorial. Cllr Peter Damesick will lay the parish council wreath at St Mary’s, Cllr Denize Wallace will lay the wreath in Old Oxted and Cllr Alan Feesey will lay the wreath at St John’s in Hurst Green. Cllr Deb Shiner is laying the wreath at behalf of TDC.
- Lamp column poppies will be erected by parish councillors in Oxted South and North.
- Cllr Peter Damesick had a meeting with Cllr Thomas Briggs, Chairman of Limpsfield Parish Council. Several issues were covered:
 - Managing and maintenance of footpaths,
 - Neighbourhood plan for Limpsfield Parish Council
 - Comments on planning applications
 - Issue of crime and antisocial behaviour
 - Issue of burial ground fees for Limpsfield residents – would LPC be interested in discussing an arrangement in sharing costs of the burial ground. Cllr Briggs appeared to be open to the idea.
 - Cllr Briggs is going to look into availability of space in St Peters.
 - Interested in biodiversity net gain to be included in planning conditions. TDC is looking to set 110% target. Some developments may be unviable with BNG requirement.

17. East Surrey Transport Committee Update

Minutes and reports circulated when received so all councillors are aware of the updates.

18. South-East Community Rail Partnership (JI)

Minutes and reports circulated when received so all councillors are aware of the updates.

Gatwick Runway Extension was briefly discussed. It was **AGREED** to invite the TDC representative, Cllr Taylor O’Driscoll, on the Gatwick Airport Consultative Committee to the next Council meeting for an update.

Meeting ended at 9:05pm

Date of the next meeting Thursday 16th November at 6:30pm

Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council website: www.oxted-pc.org.uk Mrs Maureen Gibbins, Parish Clerk, Phone 07510 226989