



Notice is hereby given of the meeting of Oxted Parish Council to be held at  
Oxted Community Hall on Tuesday 9<sup>th</sup> July 2024 at 6:30pm,  
which Councillors are summonsed to attend.

3<sup>rd</sup> July 2024

Mrs Maureen Gibbins  
Clerk to Oxted Parish Council  
*Maureen B Gibbins*

Members of the public and press have a right and are welcome to attend this meeting  
however are requested to notify the Clerk in advance.

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## A G E N D A

1. **Apologies for absence:** to receive and accept apologies for absence.
2. **Declarations of Disclosable Pecuniary Interest: (1 min)**  
*To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session: (15 mins)**  
*A period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
  - i) County Councillor update (CM)
  - ii) District Councillors update
4. **Minutes: (2 mins)**  
To approve the Minutes of Full Council meeting held on 11<sup>th</sup> June 2024.
5. **Planning Committee (10 mins)**
  - 5.01 Planning Committee: to approve the minutes of the Planning Committee meeting held on 18/6/24.
  - 5.02 Full Council to receive the minutes of the Planning Committee meeting held on 18/6/24.
  - 5.03 To consider the drafting of a Neighbourhood Plan.
6. **CIL (5 mins)**
  - 6.01 To consider any recommendations from the CIL Working Group for funding.
7. **Actions Log for reference and update (Clerk) (5 mins)**
  - 7.01 To note the progress on projects
8. **Hurst Green Courtyard Project (RH/JH) (5 mins)**
  - 8.01 Council to receive an update from Cllrs Hull and Hope.

**9. Review of play areas in OPC Area (10 mins)(DS)**

9.01 To consider the refurbishment of Boulthurst Way play equipment

9.02 To review the condition and functionality of OPC play areas.

**10. CCTV (PG) (2 mins)**

10.01 To receive an update from Cllr Giles

**11. Finance (RH) (10 mins)**

11.01 To consider the Council's decision whether to rejoining SALC/NALC at an annual subscription rate of £4,023.80

11.02 To consider the issues raised by Cllr Hope regarding 'welfare vouchers' to schools.

11.03 To note payments approved and authorised since the Council meeting on 11<sup>th</sup> June 2024.

Cllr Jean Inker - donation to East Surrey Museum for

Postcards used on History Board £ 20.00

Cllr Alan Feesey - train travel to ESTC meeting £ 8.40

ICO - annual data protection fee £ 40.00

Computer Solutions Ltd - Computer cables £ 19.98

Zurich Insurance - Hurst Green Courtyard cover £ 75.16

Chroma Vision - replacement camera at green bridge (rejected) £ 715.73

JPS Contractors - drainage works at burial ground £11,624.40

HMRC - PAYE & NI £ 881.71

St Marys church - grant aid £ 750.00

Oxted Hygiene Bank - grant aid £ 500.00

Hurst Green Community Hub - grant aid £ 500.00

St John's Church Hurst Green - grant aid £ 100.00

St Catherine's Hospice - grant aid £ 600.00

KSS Air Ambulance - grant aid £ 350.00

Make A Scene - grant aid £ 600.00

Hurst Green (Surrey) Community Association £ 400.00

Creative Community £ 500.00

**12. Chairman's Announcement (5 mins)**

12.01 To review the maintenance responsibility for the War Memorial

12.02 To receive an update on activities since the last council meeting.

**13. East Surrey Transport Committee Update (AF) (5 mins)**

Minutes and reports circulated when received so all councillors are aware of the updates.

**14. South-East Community Rail Partnership (JI) (5 mins)**

Minutes and reports circulated when received so all councillors are aware of the updates.

Items for consideration at future meetings

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**Date of the next meeting Tuesday 10<sup>th</sup> September 2024 at 6:30pm**

Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council website: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk) Maureen Gibbins, Parish Clerk, Phone 07510 226989