



OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee,
held at Oxted Community Hall on Tuesday 24th September 2024 at 6:00pm,

Cllr Denize Wallace - Chairman

Cllr Louise Kirk

Cllr Jean Inker

Cllr Peter Giles

Cllr Peter Quinn

Mrs Maureen Gibbins

Clerk & RFO to Oxted Parish Council

MINUTES

1. **Apologies for absence:**
There were none received.
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be pecuniary under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.*
There were none declared.
3. **Public session:** There were no members of the public in attendance.
4. **Matters arising from the Councillors inspection of the burial ground prior to the meeting:**
 - Unauthorised memorial and fencing on a burial plot
 - Weeding of the rose garden urgently required
 - Edging of the grass at the rose garden
 - Moss treatment of the paving by the round bench
 - Memorial hedge needs reshaping (must be reshaped prior to Remembrance Day Parade on 10th November)
 - Hedge in burial ground urgently needs thinning and reducing in height
 - Strimming of nettles on left hand side of burial ground and by spoil heap
 - Pruning of roses as suckers are appearing.
 - New signs for the burial ground - dogs on a lead
 - Removal, renewal and freshening up of the shingles in the Garden of Remembrance.
 - Benches need to be cleaned
5. **Burial Ground**
 - Planting of roundabout - October is the time to plant. Number of lavender plants need to be agreed.
 - Working Party - 12th October 2024 - 10am until 12. All Councillors to be reminded
 - Community Service support - Cllr Peter Quinn will contact the probationary services
 - New area for bins in area - quotes required - to be discussed regarding the design also. Cllr Peter Quinn will endeavour to attend the burial ground to record the measurements.
 - Iron works on roundabout - Cllr Denize Wallace will provide a copy of the design.

6. **Burial Ground Registration**
Solicitors have been advised of their appointment.

7. **Burial Account**
Receipts and Payments schedule – fee income in advance of budget

8. **Future Works**
Tree at end of burial ground needs cutting back
Bin store surround
Replacement of shingle at garden of remembrance
Discussion regarding the memorial sign on the roundabout

Date of next meeting will be held on Tuesday 26th November 2024 at 6.00 pm.
Copies of Parish Council minutes are held by the Clerk and are available on the
Parish Council web-site: www.oxted-pc.org.uk Mrs M Gibbins, Parish Clerk, Tel: 07510 226989