



Notice is hereby given of the meeting of Oxted Parish Council to be held at
Oxted Community Hall on Tuesday 11th February 2025 at 6:30pm,
which Councillors are summonsed to attend.

4th February 2025

Mrs Maureen Gibbins
Clerk to Oxted Parish Council
Maureen B Gibbins

Members of the public and press have a right and are welcome to attend this meeting
however are requested to notify the Clerk in advance.

A G E N D A

1. **Apologies for absence:** to receive and accept apologies for absence.
2. **Declarations of Disclosable Pecuniary Interest: (1 min)**
To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.
3. **Public session: (15 mins)**
A period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.
 - i) TDC Officers
 - ii) County Councillor update (CM)
 - iii) District Councillors update (DS/PD)
 - iv) Cllr Catherine Sayer
4. **Minutes: (2 mins)**
To approve the Minutes of Full Council meeting held on 14th January 2025.
5. **Planning Committee (NR) (2 mins)**
 - 5.01 Planning Committee: to approve the minutes of the Planning Committee meeting held on 28/01/25.
 - 5.02 Full Council to receive the minutes of the Planning Committee meeting held on 28/01/25.
6. **Burial Committee (DW) (2 mins)**
 - 6.01 Burial Committee: to approve the minutes of the Planning Committee meeting held on 21/01/25.
 - 6.02 Full Council to receive the minutes of the Planning Committee meeting held on 21/01/25.
7. **Clerk's Report and update (Clerk) (5 mins)**
 - 7.01 To note the progress on projects

8. CIL (PD) (5 mins)

8.01 To receive an update from the CIL Working Group regarding the additional funding for Boulthurst Way play area.

9. Annual Parish Assembly

To consider the date and schedule for the Annual Parish Assembly. Venue is Oxted North

10. Heritage Gateway Sign for Oxted

10.01 To consider the request for a heritage gateway sign at the entrance to Oxted.

11. Land Use Consultation

To consider the Council's response to the consultation.

<https://www.gov.uk/government/consultations/land-use-in-england>

12. Hurst Green Courtyard Project (5 mins)

12.01 To receive an update on the progress of the project.

13. Communications Working Group (RH/PG/JI) (5 mins)

13.01 Website update

13.02 RH8

14. Finance (RH) (10 mins)

14.01 Accounts against budget to 31/01/25

14.02 To note payments approved and authorised since the Council meeting on 14/01/25.

ICCM - Clerk attending on-line EROB training Course	£	174.00
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Black Country - roundabout tree guard for burial ground	£	325.99
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Cllr Jean Inker - Morrison gift card for resident who helped with history board.	£	25.00
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Clerk expenses	£	61.64
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15. Chairman's Announcement (DS) (5 mins)

15.01 To receive an update on activities since the last Council meeting.

16. East Surrey Transport Committee Update (AF)

Minutes and reports circulated to Councillors when received.

17. South-East Community Rail Partnership (II)

Minutes and reports circulated to Councillors when received.

Items for consideration at future meetings

Date of the next meeting Tuesday 11th March 2025 at 6:30pm

Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council website: www.oxted-pc.org.uk Maureen Gibbins, Parish Clerk, Phone 07510 226989