



OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Notice is hereby given of the meeting of Oxted Parish Council Burial Ground Committee,
to be held at Oxted Community Hall on Tuesday 22nd July 2025 at 6:00pm,
which Councillors are summonsed to attend.

16th July 2025

Mrs Maureen Gibbins
Clerk & RFO to Oxted Parish Council

A G E N D A

1. **Apologies for absence:** to receive and accept apologies for absence.
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be pecuniary under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with an interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
4. **Matters arising from the Councillors inspection of the burial ground prior to the meeting.**
5. **Burial Ground**
 - Planting of roundabout
 - Renewal of gravel in GoR
6. **Burial Ground Registration**
7. **Burial Ground Fees**
8. **Burial Ground Tender**
 - Tender and Tender Process document
9. **Burial Account** (Clerk)
Receipts and Payments schedule
10. **Future Works**

Councillors will meet at 5.30pm at the burial ground for an inspection of the grounds.

Date of next meeting will be held on Tuesday 23rd September 2025 at 6.00 pm.
Copies of Parish Council minutes are held by the Clerk and are available on the
Parish Council web-site: www.oxted-pc.org.uk Mrs M Gibbins, Parish Clerk, Tel: 07510 226989