



**Minutes of the meeting of Oxted Parish Council held at
Oxted Community Hall on Tuesday 8th April 2025 at 6:30pm**

Cllr Reg Hull – Chairman
Cllr Neil Rivers
Cllr Peter Giles – arrived at 18:45
Cllr Peter Damesick
Cllr Peter Quinn
Cllr John Hope
Cllr Denize Wallace
Cllr Jean Inker

Mrs Maureen Gibbins
Clerk to Oxted Parish Council

MINUTES

1. Appointment of Chairman for the meeting

Cllr Reg Hull was appointed to chair the meeting.

2. Apologies for absence:

Apology received from Cllr Gerard Quinn.

3. Declarations of Disclosable Pecuniary Interest:

To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. There were none declared.

4. Public session: (15 mins)

i) County Councillor Cameron McIntosh updated:

- Capital works on highways – Coldshott pavements, Woodhurst Lane is delayed but will proceed.
- Additional funding from Government for larger schemes.
- Further schemes can be requested.
- Smaller projects will be included in 25/26
- Rolling out Connected Kerb EV charging points – funding by Connected Kerb – brackets in lamp columns – Locations are Greenacres, park Hurst Green and Oxted North. Will consult with residents. Marking out bays for EV cars (slow charging) – mainly for residents who live on the roads in question.
- Changes to station road taxi rank – lining end of month, will move to old Lorimer side. Will refresh markings on Station Road East. One way arrows will be painted.
- Side way works – cleaning signs, cutting verges - £600k. If any areas required, please let Cameron know
- Disabled parking bay to be installed by Paydens.

- Site meeting at Hurst Green planters to be held in June.
- Consultation on Chichele Road tree. If the tree is removed the pavement will be fully reinstated.

ii) **District Councillor Peter Damesick updated:**

- Local government reorganisation – first set of proposals from SCC and 11 District and Borough Councils was submitted by 21st March as to what Unitary could look like. SCC one proposal – 2 unitary authorities – driven by cost due to debts around. Options were East & West or North & South.
- District & Borough proposal for 3 unitary authorities – variants East Surrey Reigate & Banstead, TDC, Mole Valley and Epsom. Extended London Suburbia, Guildford/Waverley/Woking. Accepted savings from 3 unitary would be less than a 2.
- Initial government feedback on proposals is the request for more evidence and analysis plus a proposal for a single unitary authority.
- Some sort of strategic mayoral type authority – next submission for 9th May
- Review of the proposals from other Counties and Districts around the country – diverse proposals from Districts and Counties.
- TDC Budget for next year has been set.

5. **Minutes:**

The Minutes of Full Council meeting held on 11th March 2025 were approved and signed by the Chairman.

6. **Planning Committee**

6.01 Planning Committee approved the minutes of the Planning Committee meetings held on 11/03/25 and 01/04/25.

6.02 Full Council received the minutes of the Planning Committee meeting held on 11/03/25 and 01/04/25.

7. **Burial Ground**

7.01 Burial Ground Committee approved the minutes of the Burial Ground Committee meeting held on 18/03/25.

7.02 Full Council received the minutes of the Burial Ground Committee meeting held on 18/03/25.

7.03 Review of Tender documents and appointment of contractor for period April 2025 to March 2028. The Burial Committee are not happy with the process which has been followed, the Tender document or the quotes received.

7.04 Following discussion, it was **AGREED** the Tender process will be revisited with a revised Tender document and the request for new Tenders to be invited. The current contractor will continue until new the new Tender document has been prepared and new Tenders invited and a contractor for the 3-year period appointed.

8. **Clerk's Report and update**

8.01 To note the progress on projects. Clerk updated Council on plans for the APA, Ellice Road notice board installation and schedule for Finance Working Group meeting. The Clerk confirmed bolts/catches will be installed on the notice boards at Old Oxted and outside Oxted station.

9. CIL/Asset Transfers

9.01 Update following Asset meeting.

Cllr Damesick updated the Council on a meeting which had been held and the play areas and community areas which had been identified requiring further information. Feedback is awaited from TDC Officer Stephen Colley to the email sent on 27th March. The Clerk will follow up.

10. Annual Parish Assembly

10.01 To update on the arrangements for the APA. Venue has been viewed and all arrangements are in place. The Clerk will email Councillors regarding set up on the evening.

10.02 Review of annual report - some updates due and to be with the Clerk by 11th April.

11. Hurst Green Courtyard Project

11.01 To receive an update on the progress of the project.

Brick planters – first planting was beginning of March. Second planting 2nd April. A site meeting will be held in June and will review the position with CC McIntosh, Cllr Hope, TDC Officer Catherine Dainkeh and the Clerk.
Statement of understanding in progress.

12. Communications Working Group

12.01 Website update – a meeting is to be scheduled with the designer.

An article was not submitted to RH8 for April however the invite to the APA was included.

13. CCTV Update

13.01 To receive an update on the progress of CCTV.

Cllr Giles confirmed a new contact at Chroma Vision has been identified. A visit with the installation team was undertaken 2 weeks ago and looked at works to be done at St Agathas and Master Park.

Flytipping undertaken in Station Road East is being followed up by TDC.

14. Finance

14.01 First draft accounts against budget to 31/03/25 show a net neutral position.

Adjustments will include for poll card costs to be eliminated and website accrual.

FWG meeting on 17th April to finalise accounts for the year.

14.02 To note payments approved and authorised since the Council meeting on 11/03/25.

Thea Pitcher – Plants for HGCC Planters	£ 373.50
Landmark Chambers – Oxted Quarry response	£ 192.00
Refund of double refund from TDC to OPC	£ 1,600.00
Surrey Playing Fields – annual affiliation fee	£ 10.00
British Red Cross – hall hire	£ 27.00
Clerk Expenses	£ 72.89
Stocksigns – new signs for OBG pillars	£ 91.91
TDC – contribution to Boulthurst Way play area	£18,500.00

15. Chairman's Announcement

15.01 To receive an update on activities since the last Council meeting.

The issue of poll cards for the upcoming by election was discussed. It was **RESOLVED** 6:2 to proceed without poll cards for the by election. The Clerk will advise TDC.

16. East Surrey Transport Committee Update

Minutes and reports circulated to Councillors when received.

A new representative will be appointed at the May Statutory meeting.

17. South-East Community Rail Partnership

Minutes and reports circulated to Councillors when received.

Next meeting July.

Items for consideration at future meetings

Part 2 next meeting

meeting closed at 20:10

**Date of the next meeting being the Annual Statutory meeting on Tuesday 13th May
2025 at 6:30pm**

Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council website: www.oxted-pc.org.uk Maureen Gibbins, Parish Clerk, Phone 07510 226989